

FAI Garda

Vetting

Application

Guide

Before starting the process please ensure that you have these items ready, to upload in either. This can be a document or picture format.

- 1. The ID Validation form- Signed by the authorised person who checked your original identification** (*Chairman [Designated Liaison Person], Children's Officer, Secretary, If not a member of the FAI, the Authorised person may be one of the following: Garda, School, Principal, Doctor, Solicitor, Barrister, Commissioner for Oaths*)
- 2. Valid Government issued Photo Identification, such as a passport or Driving License** (*to include name and date of birth*)
- 3. Proof of Address issued within the last 6 months, such as a utility bill** (*for the address on the application*).
- 4. If the applicant is aged 16-17- The ID validation form, NVB 3 form and one of the following ID instead of the above ID and proof of address, Birth certificate, Passport, Written statement by a principal confirming attendance at educational institution on a letter head of that institution.**
- 5. If the applicant recently arrived in Ireland (*has been in the country for less than 6 week*), please provide a Passport instead of the above ID and proof of address.**

The ID Validation form can be found at
<https://www.fai.ie/domestic/safeguarding/garda-vetting>



DOCUMENTS



NVB 3 PARENT GUARDIAN CONSENT FORM.PDF (300.54 KB)



GARDA VETTING ID VALIDATION FORM.DOCX (2.35 MB)

A video guide to the process can also be found on this page.

Step 1. Log

into or

register My

Comet

account.



Step 1. [FAIconnect.ie](https://support.faiconnect.ie) For help with this go to <https://support.faiconnect.ie>. If you have any issue with signing up please contact faiconnect@fai.ie.

LOGIN

I have a MyComet Account

If you have logins to FAI Connect or MyComet already, click here to be brought to your MyComet login page.

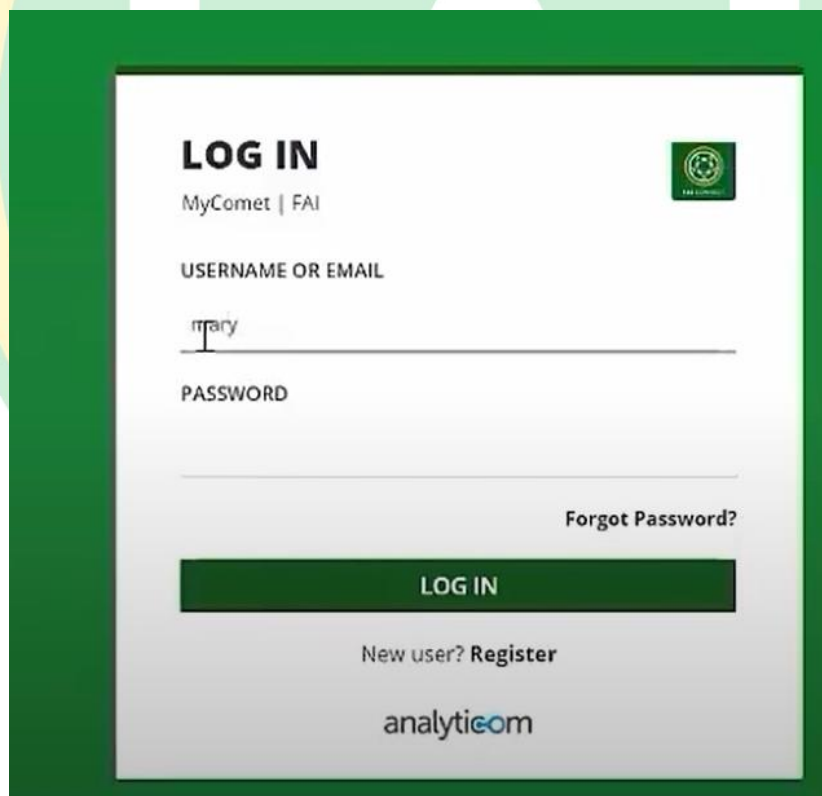
SIGN UP

I need a MyComet Account

If you do not have access to FAI Connect or MyComet, click here to be brought to your MyComet registration page.

How to Book?

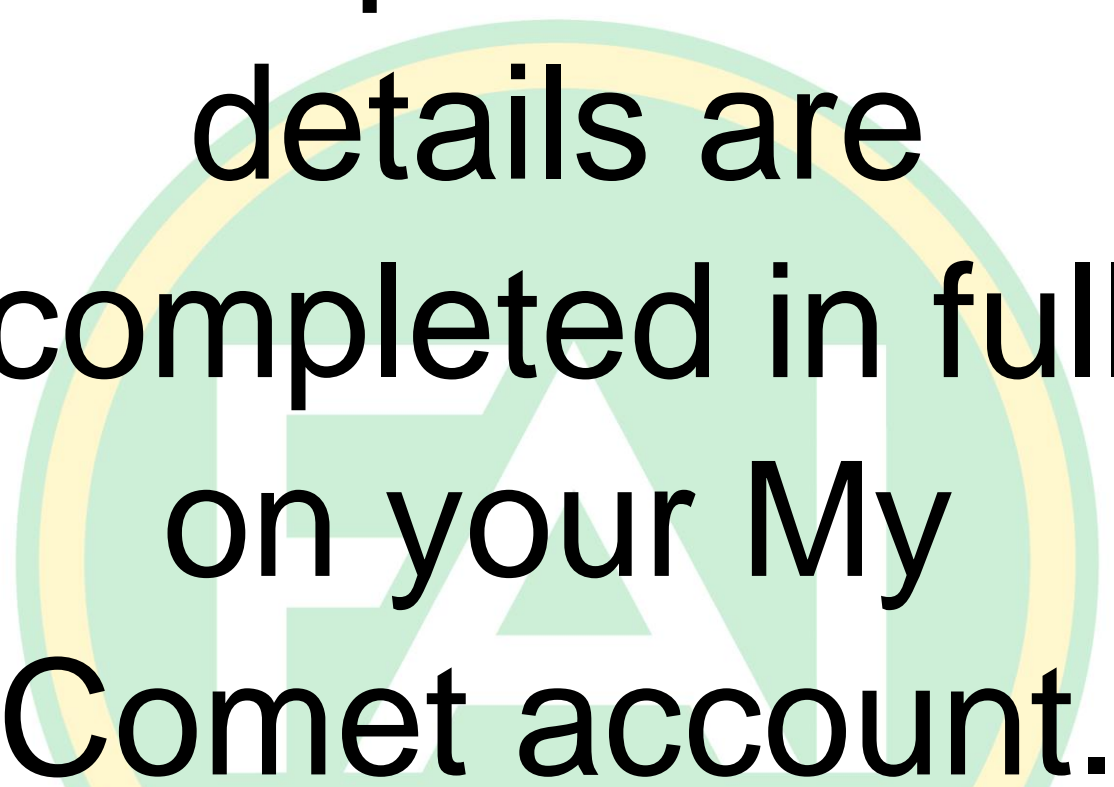
See PDF [HERE](#) for step by step instructions on creating your myCOMET account/signing in and booking a course



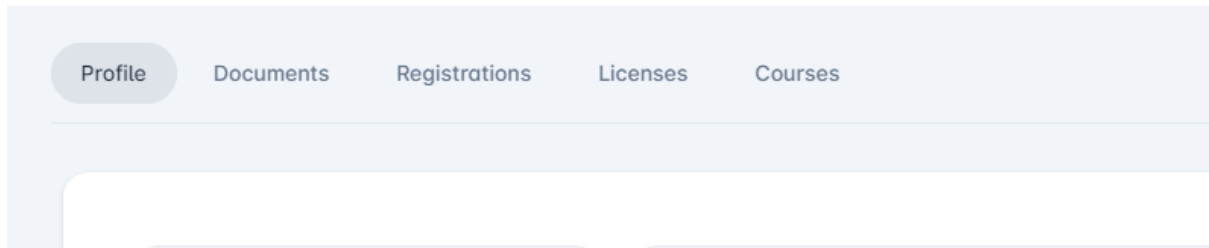
The screenshot shows a login form with the following elements:

- LOG IN** header with the MyComet | FAI logo.
- Input field for **USERNAME OR EMAIL** containing the text "mary".
- Input field for **PASSWORD**.
- A **Forgot Password?** link.
- A green **LOG IN** button.
- A link for **New user? Register**.
- The **analyticom** logo at the bottom.

**Step 2. Ensure
all personal
details are
completed in full
on your My
Comet account.**



Step 2.



General

First name *

KXXXX

Family name *

PXXXX

Gender *

Female

Date of birth *

XX/XX/XXXX

Passport #

Nationality *

England

Country of birth *

England

Place of birth

Step 2.

Address

Address *

3 Castledoor, Lucan

Postcode *

D15

Country *

Republic of Ireland

Region *

County Dublin

Place

Dublin

Contacts

Type

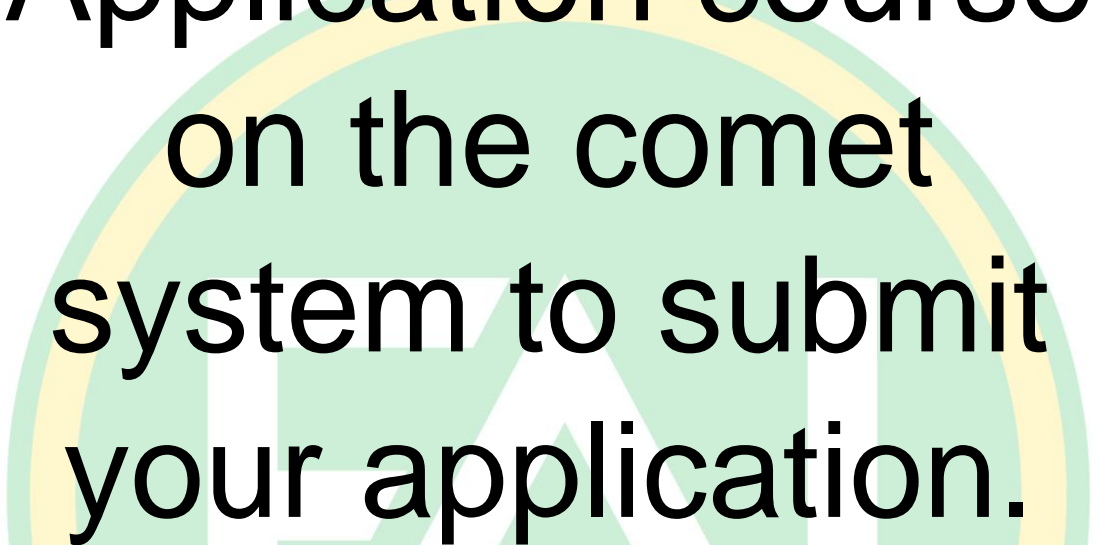
Telephone

08999484xxxx

Email

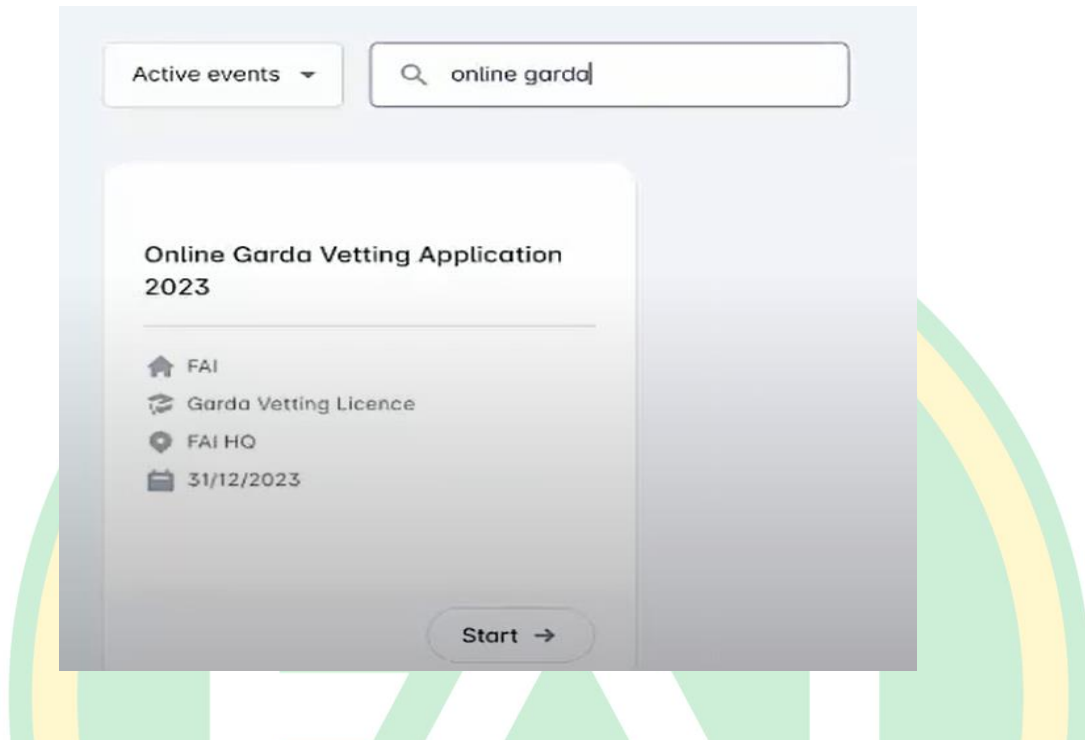
XXXXXX.XXXX@fai.ie

**Step 3. Find the
Garda Vetting
Application course
on the comet
system to submit
your application.**



Step 3. <https://faiconnect.ie/mycomet/private/seminars>

Please note the Garda Vetting Seminars may differ in name from the images used in this guide but they will always have Garda Vetting in the title.



ID
1894195

Name
Online Garda Vetting Application 2023

Short name
GV Application 2023

Event type
Garda Vetting Licence

Organisation
FAI (1)

Duration (h)
672

Reference

Color

Active

Private

Track attendance

Application type
Just Apply (with Approval)

Application period from
01/01/2023

Application period to
31/12/2023

Max participants

Survey template
Garda Vetting Application 2023

Place
FAI HQ

Date
31/12/2023

Date to
31/12/2023

Notes


B I U S

Step 2

← Online Garda Vetting Application 2023

About

 Status ACTIVE	 Location FAI HQ
 Organisation FAI	 Date 31/12/2023
 Event type Garda Vetting Licence	 Duration 672 hours

 Notes
The FAI aim to check applications within 3 weeks of submission, this can vary during peak demand times. Your application will be checked by the FAI, if forms are filled out correctly and documents uploaded score a minimum of 100 points, your details will be entered onto the National Vetting Bureau e-vetting system. You will then receive an e-mail from the National Vetting Bureau inviting you to complete the next stage of the process (this link expires after 30 days). If there is an issue with your forms or documents, you will be notified of this by e-mail and will have to start the process again. Once you've accessed the link and completed this stage of the process, you will receive a tracking number which you can use to track the current status of your Garda vetting application. When the relevant checks have been completed, a Garda vetting disclosure will be returned to the FAI. The FAI will then follow the procedures outlined within section 10 of the FAI Child Welfare and Safeguarding policy. Please refer to this policy for further details. By proceeding to Apply for Garda Vetting using this portal you must agree with the below statement and confirm this within the application process; I have provided documentation to validate my ID as required and I consent to the making of this application and to the disclosure of info by the NVB to the Liaison Person pursuant to Section 13(4)(e) NVB (Children and Vulnerable Persons) Acts 2012-2016


Application

 My application status label.participantNotAttending	 Application mode Just Apply (with Approval)
 Application period 01/01/2023 - 31/12/2023	

APPLY HERE ▾

APPLY

Pricing and products

 No items for sale!

Step 4. Upload all the required information: ID validation form (signed by authorized person), 1 form of Government issued photo ID, 1 proof of address issued within the last 6 months. Click apply. The status of the course will then change to **Submitted** and you will receive an email confirmation.

Step 4.

Online Garda Vetting Application 2023

NVB3 Form - *Required if applicant U18 <i>i</i>	
Photo Identification* <i>i</i>	
Garda Vetting ID Validation Form* <i>i</i>	
Consent & Disclosure* <i>i</i>	Value *
Role being Vetted for *please specify that role involves working with Children i.e underage coach* <i>i</i>	Value *
Name of Organisation* <i>i</i>	Value *

of this by e-mail and will have to start the process

Online Garda Vetting Application 2023

Garda Vetting ID Validation Form* <i>i</i>	Garda vetting id validation Form.pdf
Consent & Disclosure* <i>i</i>	Value * I agree
Role being Vetted for *please specify that role involves working with Children i.e underage coach* <i>i</i>	Value * Underage Coach
Name of Organisation* <i>i</i>	Value * Mountainview Utd
Proof of Address *must be dated within last 6 months* <i>i</i>	Bill.jpg

Comments *

Applying for garda vetting





APPLY


of this by e-mail and will have to start the process

Step 4.

< Online Garda Vetting Application 2023

About


 Status ACTIVE	 Location FAI HQ
 Organisation FAI	 Date 31/12/2023
 Event type Garda Vetting Licence	 Duration 672 hours

 Notes
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Application

 My application status SUBMITTED	 Application mode Just Apply (with Approval)
 Application period 01/01/2023 - 31/12/2023	 Survey label.application.surveyAnswersView

Pricing and products

 No items for sale!

SUBMITTED



Online Garda Vetting Application 2023


-  FAI
-  Garda Vetting Licence
-  FAI HQ
-  31/12/2023


Continue →

Step 4.

[FAI COMET] - You have applied to GV Application 2023

 faiconnect@fai.ie
To  Kirsten Pakes

 If there are problems with how this message is displayed, click here to view it in a web browser.

 ATT00001.txt
649 bytes

CAUTION: This email originated from outside of FAI. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Kirsten,

You have applied to **Online Garda Vetting Application 2023** (FAI HQ, 31.12.2023 - 31.12.2023).

Your application will be reviewed and you will be notified about the outcome. You can always track the status of your application [HERE](#).

Kind Regards,
Football Association of Ireland

This messages is automatically created by the system. Please, do not reply!



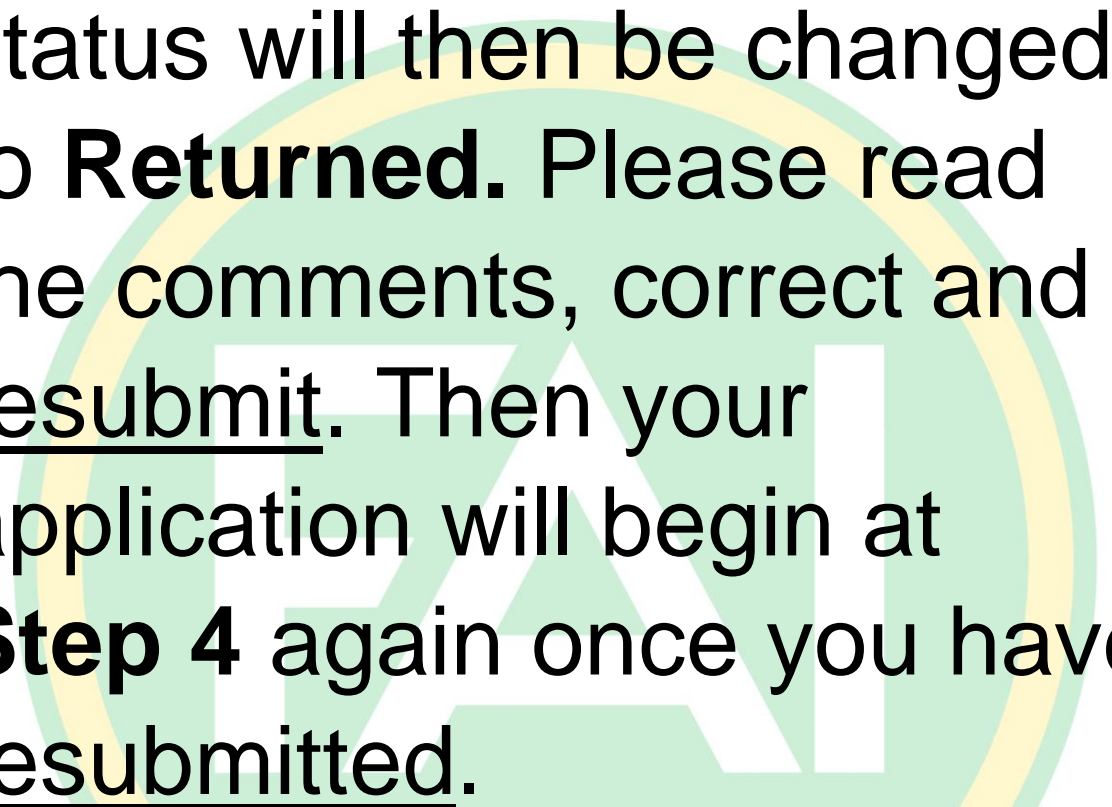
Step 5. FAI

Child Welfare

**team will review
the application.**

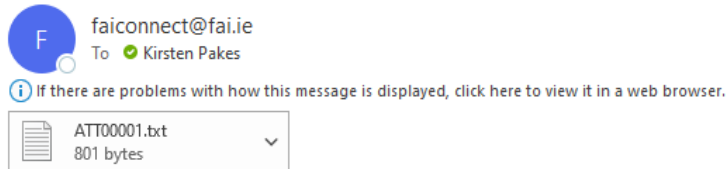


Step 5.1 If there is an error with the application, you will be notified via email. Your status will then be changed to **Returned**. Please read the comments, correct and resubmit. Then your application will begin at **Step 4** again once you have resubmitted.



Step 5.1

[FAI COMET] - Your application to GV Application 2023 has been returned



CAUTION: This email originated from outside of FAI. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Kirsten,

Your application to **Online Garda Vetting Application 2023** (FAI HQ, 31.12.2023 - 31.12.2023) has been **returned**.

Comment: Your Proof of address is over 6 months old

You can correct your application and reapply [HERE](#).

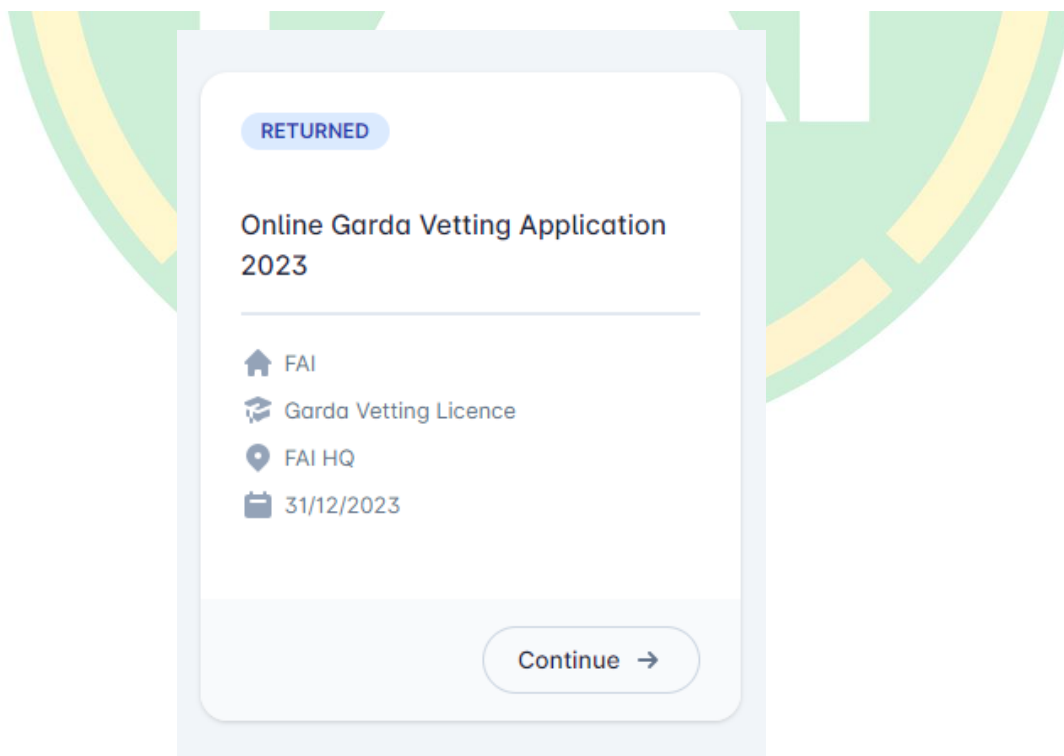
Kind Regards,
Football Association of Ireland

These messages are automatically created by the system. Please, do not reply! If you need more information, please, contact the relevant Department

Safeguarding - childwelfare@fai.ie

Referee's- referees@fai.ie

Coach Education - coached@fai.ie



Step 5.1

← Online Garda Vetting Application 2023

About

Status ACTIVE	Location FAI HQ
Organisation FAI	Date 31/12/2023
Event type Garda Vetting Licence	Duration 672 hours

Notes
The FAI aim to check applications within 3 weeks of submission, this can vary during peak demand times. Your application will be checked by the FAI, if forms are filled out correctly and documents uploaded score a minimum of 100 points, your details will be entered onto the National Vetting Bureau e-vetting system. You will then receive an e-mail from the National Vetting Bureau inviting you to complete the next stage of the process (this link expires after 30 days). *If there is an issue with your forms or documents, you will be notified of this by e-mail and will have to start the process again. Once you've accessed the link and completed this stage of the process, you will receive a tracking number which you can use to track the current status of your Garda vetting application. When the relevant checks have been completed, a Garda vetting disclosure will be returned to the FAI. The FAI will then follow the procedures outlined within section 10 of the FAI Child Welfare and Safeguarding policy. Please refer to this policy for further details. By proceeding to Apply for Garda Vetting using this portal you must agree with the below statement and confirm this within the application process; I have provided documentation to validate my ID as required and I consent to the making of this application and to the disclosure of info by the NVB to the Liaison Person pursuant to Section 13(4)(e) NVB (Children and Vulnerable Persons) Acts 2012-2016

Application



My application status RETURNED	Application mode Just Apply (with Approval)
Application period 01/01/2023 - 31/12/2023	Survey label.application.surveyAnswersView


[label.reapplyHere](#) ▾

Pricing and products

No items for sale!

[FAI COMET] - You have reapplied to GV Application 2023

 faiconnect@fai.ie
To  Kirsten Pakes

 If there are problems with how this message is displayed, click here to view it in a web browser.

 ATT00001.txt
651 bytes

CAUTION: This email originated from outside of FAI. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Kirsten,

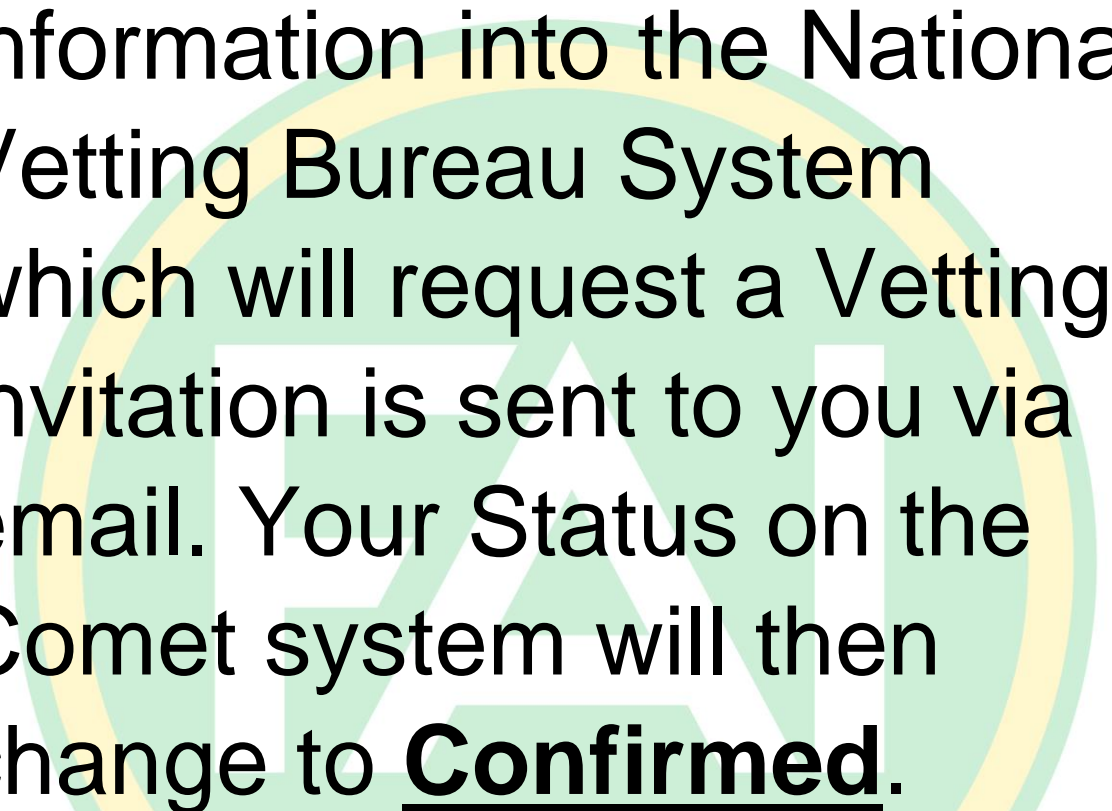
You have reapplied to **Online Garda Vetting Application 2023** (FAI HQ, 31.12.2023 - 31.12.2023).

Your application will be reviewed and you will be notified about the outcome. You can always track the status of your application [HERE](#).

Kind Regards,
Football Association of Ireland



This messages is automatically created by the system. Please, do not reply!






Step 5.2 If your application is all correct, the FAI Child Welfare team will input your information into the National Vetting Bureau System which will request a Vetting invitation is sent to you via email. Your Status on the Comet system will then change to **Confirmed**.




Step 5.2

[FAI COMET] - Your participation at GV Application 2023 has been confirmed

 faiconnect@fai.ie
To  Kirsten Pakes

  Reply  Reply All  Forward  

Wed 10/05/2023 14:09

 if there are problems with how this message is displayed, click here to view it in a web browser.

 ATT00001.txt
2 KB

CAUTION: This email originated from outside of FAI. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Kirsten,

Your application to **Online Garda Vetting Application 2023** (FAI HQ, 31.12.2023 - 31.12.2023) has been approved, and therefore your participation is **confirmed**.

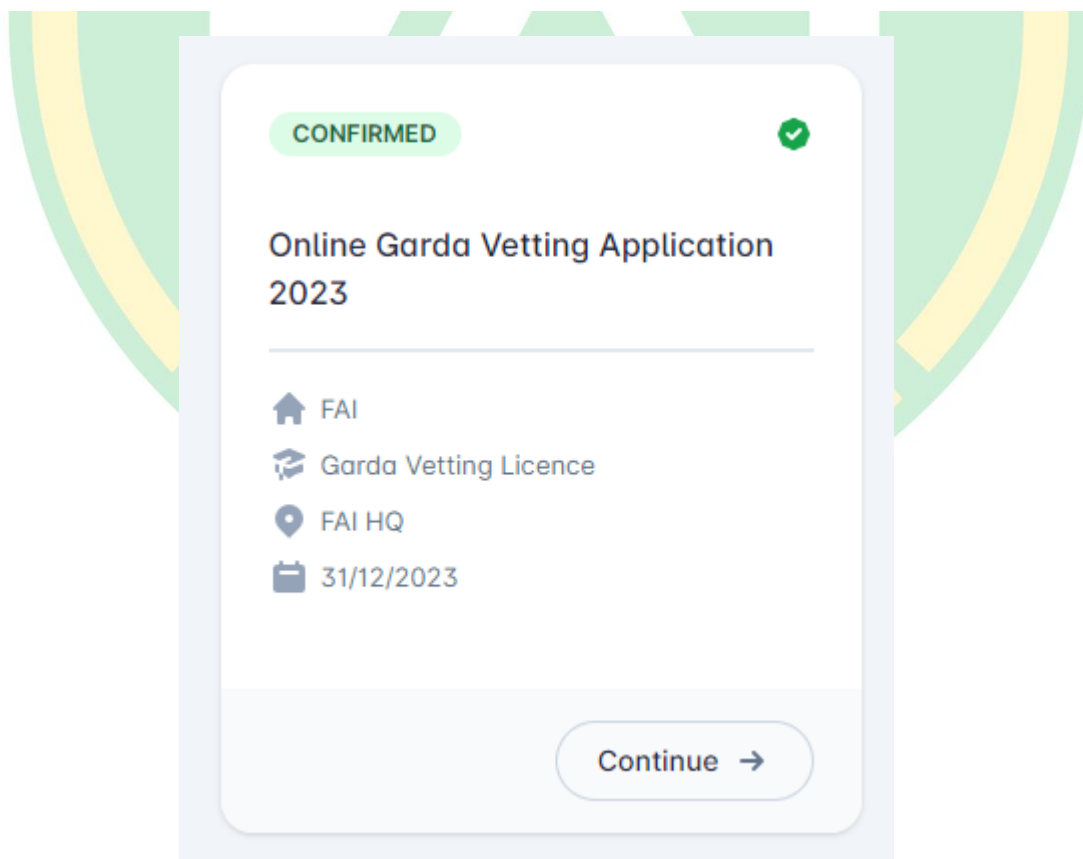
You can access your application and event details [HERE](#).

Description

The FAI aim to check applications within 3 weeks of submission, this can vary during peak demand times. Your application will be checked by the FAI, if forms are filled out correctly and documents uploaded score a minimum of 100 points, your details will be entered onto the National Vetting Bureau e-vetting system. You will then receive an e-mail from the National Vetting Bureau inviting you to complete the next stage of the process (this link expires after 30 days). *If there is an issue with your forms or documents, you will be notified of this by e-mail and will have to start the process again. Once you've accessed the link and completed this stage of the process, you will receive a tracking number which you can use to track the current status of your Garda vetting application. When the relevant checks have been completed, a Garda vetting disclosure will be returned to the FAI. The FAI will then follow the procedures outlined within section 10 of the FAI Child Welfare and Safeguarding policy. Please refer to this policy for further details. By proceeding to Apply for Garda Vetting using this portal you must agree with the below statement and confirm this within the application process; I have provided documentation to validate my ID as required and I consent to the making of this application and to the disclosure of info by the NVB to the Liaison Person pursuant to Section 13(4)(e) NVB (Children and Vulnerable Persons) Acts 2012-2016

Kind Regards,
Football Association of Ireland





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Step 5.2

← Online Garda Vetting Application 2023

About

 Status ACTIVE	 Location FAI HQ
 Organisation FAI	 Date 31/12/2023
 Event type Garda Vetting Licence	 Duration 672 hours

 Notes
The FAI aim to check applications within 3 weeks of submission, this can vary during peak demand times. Your application will be checked by the FAI, if forms are filled out correctly and documents uploaded score a minimum of 100 points, your details will be entered onto the National Vetting Bureau e-vetting system. You will then receive an e-mail from the National Vetting Bureau inviting you to complete the next stage of the process (this link expires after 30 days). *If there is an issue with your forms or documents, you will be notified of this by e-mail and will have to start the process again. Once you've accessed the link and completed this stage of the process, you will receive a tracking number which you can use to track the current status of your Garda vetting application. When the relevant checks have been completed, a Garda vetting disclosure will be returned to the FAI. The FAI will then follow the procedures outlined within section 10 of the FAI Child Welfare and Safeguarding policy. Please refer to this policy for further details. By proceeding to Apply for Garda Vetting using this portal you must agree with the below statement and confirm this within the application process; I have provided documentation to validate my ID as required and I consent to the making of this application and to the disclosure of info by the NVB to the Liaison Person pursuant to Section 13(4)(e) NVB (Children and Vulnerable Persons) Acts 2012-2016

Application

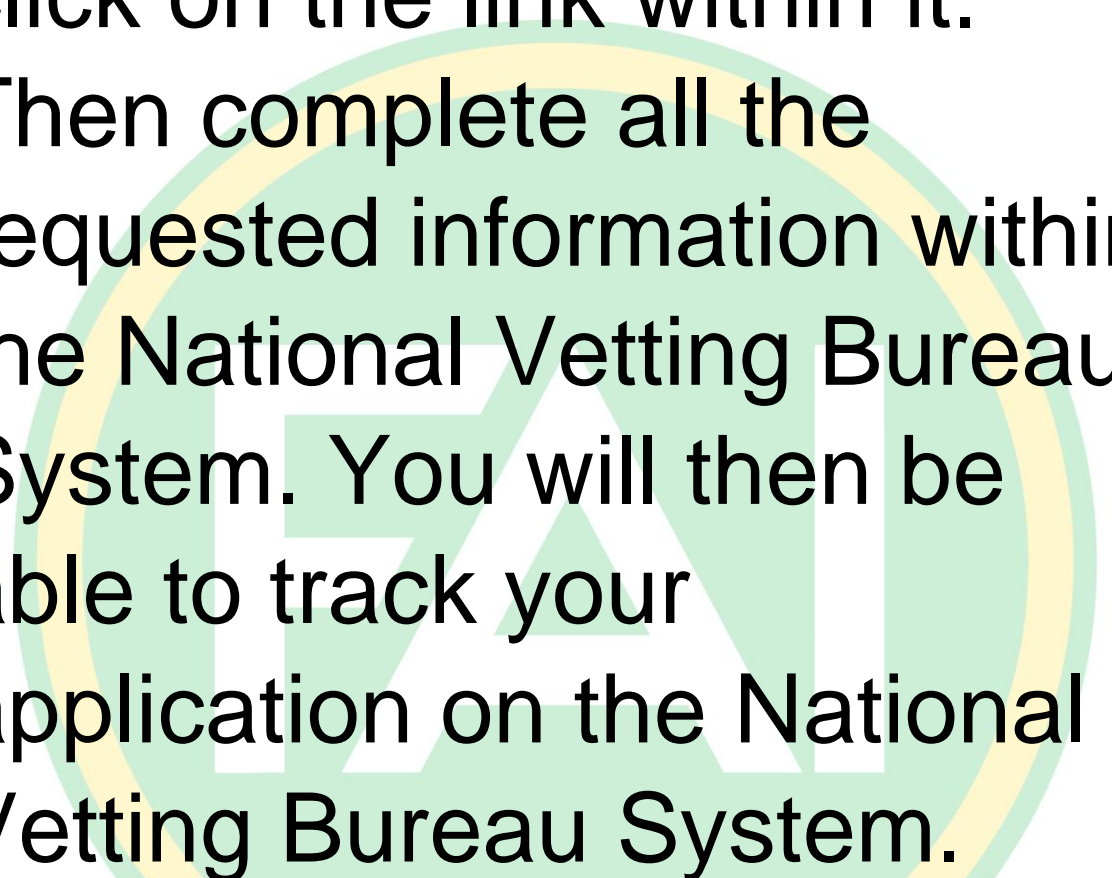
 My application status CONFIRMED	 Application mode Just Apply (with Approval)
 Application period 01/01/2023 - 31/12/2023	 Survey label.application.surveyAnswersView

Pricing and products

 No items for sale!





Step 6. Open email from National Vetting Bureau and click on the link within it. Then complete all the requested information within the National Vetting Bureau System. You will then be able to track your application on the National Vetting Bureau System.



Step 6.


Vetting Request FAI001-20220531-00890

 evetting.donotreply <evetting.donotreply@garda.ie>
To  Kirsten Pakes

  Reply  Reply All  Forward  

Tue 21/06/2022 06:36

 If there are problems with how this message is displayed, click here to view it in a web browser.
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

 Translate message to: English | Never translate from: Irish | Translation preferences

Dear Kirsten Pakes,

Vetting Application Number -

FAI001-20220531-00890.

This application which you have consented to has not yet been completed and will expire in 9 days or on 30/06/2022.

Vetting Checklist

Please ensure you have the following information readily available;

- List of names that you are also known as i.e. maiden name, married name, name change on divorce/separation, name change by deed poll, nickname or name you are commonly known as other than the name on your birth certificate.
- Previous addresses since birth.
- Passport Number (where applicable).
- The following information is required in relation to a criminal record, court date, court name, offence and court outcome.

To continue with the vetting process, please use the link below to access your vetting application.


[Click here to complete application.](#)


If you experience any difficulties completing the application or if you have any queries, please contact Football Association of Ireland FAI at vetting@fai.ie. To view Frequently Asked Questions click [here](#).

You can track the progress of your application here. [Click here to track your application.](#)


Regards


The National Vetting Bureau.





 An Garda Síochána As Gaeilge Help

Home Our Services > eVetting > Complete Application


About Us 


Vetting Procedure 


Our Services 


Registration of 


Organisations

Publications 

Help 

Disputes / Appeals 

Site Links 

News and Updates 

Complete Application

On commencement of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 and 2016 the National Vetting Bureau will provide Garda Vetting applicants with the ability to apply online using our eVetting facility.

To use our eVetting service you must...

- Be over 16 years old
- If aged 16-18 years, have submitted signed "Parent / Guardian" consent form
- Have or have access to a valid email address
- Have access to the Internet
- Have completed the "Proof of Identity" process



This can be found on the Email from the NVB.

To begin, please enter your email address and date of birth and then press the Enter button.

Application Id

Email

Date of Birth

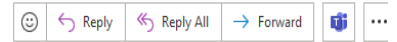
 

Step 6.

Vetting Request FAI001-20220531-00890



evetting.donotreply <evetting.donotreply@garda.ie>
To Kirsten Pakes



Tue 21/06/2022 08:00

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Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Translate message to: English | Never translate from: Irish | Translation preferences

CAUTION: This email originated from outside of FAI. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Dear Kirsten Pakes,

Application Number -

FAI001-20220531-00890.

Your vetting application is now awaiting review by **Football Association of Ireland FAI**.

If you experience any difficulties completing the application or if you have any queries, please contact the **Football Association of Ireland FAI** at vetting@fai.ie. To view Frequently Asked Questions click [here](#).

You can track the progress of your application here. [Click here to track your application](#)

Regards

The National Vetting Bureau.

Vetting Request FAI001-20220531-00890



evetting.donotreply <evetting.donotreply@garda.ie>
To Kirsten Pakes

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Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Translate message to: English | Never translate from: Irish | Translation preferences

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Dear Kirsten Pakes,

Application Number -

FAI001-20220531-00890

Your application forwarded through **Football Association of Ireland FAI** has been received by the National Vetting Bureau.

You can track the progress of your application here. [Click here to track your application.](#)

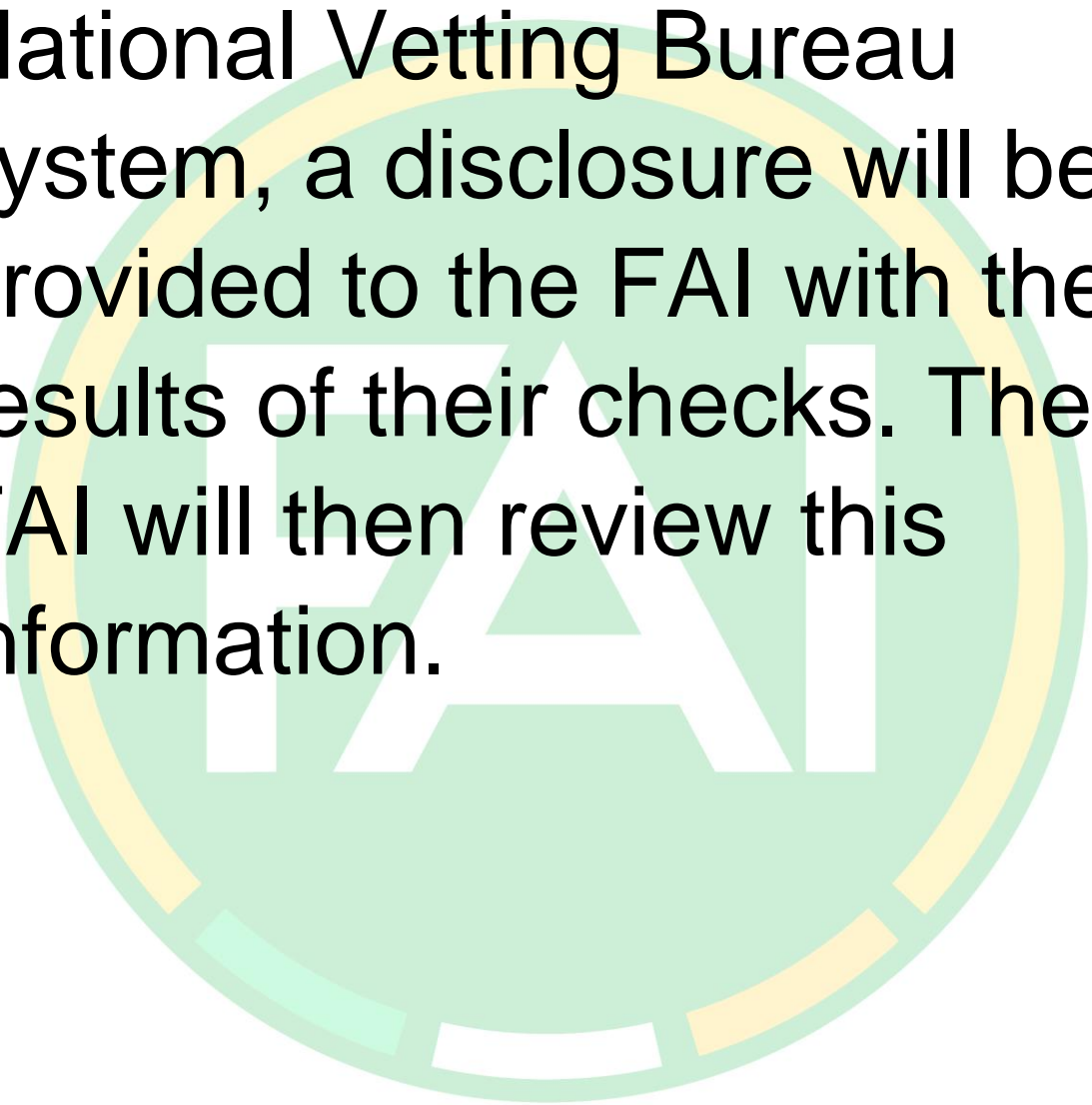
If you have any queries, please contact the **Football Association of Ireland FAI** at vetting@fai.ie.

To view Frequently Asked Questions click here. [here.](#)

Regards



The National Vetting Bureau.

Step 7. Once your application has completed all the stages on the National Vetting Bureau system, a disclosure will be provided to the FAI with the results of their checks. The FAI will then review this information.




Step 7.

Vetting Request FAI001-20220531-00890

 evetting.donotreply <evetting.donotreply@garda.ie>
To  Kirsten Pakes

  Reply  Reply All  Forward 

Thu 30/06/2022

 Follow up. Start by 01 July 2022. Due by 01 July 2022.
If there are problems with how this message is displayed, [click here to view it in a web browser.](#)
[Click here to download pictures.](#) To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

 [Translate message to: English](#) | [Never translate from: Irish](#) | [Translation preferences](#)

CAUTION: This email originated from outside of FAI. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Dear Kirsten Pakes,

Application Number -

FAI001-20220531-00890

The vetting application made in respect of you has been completed and a disclosure has been made to **Football Association of Ireland FAI**. Applicants should note that a vetting disclosure issues in respect of every vetting application. The reference to 'disclosure' does not indicate the outcome of your vetting application, it only indicates that the vetting process has been completed.

If you have any queries, please contact the **Football Association of Ireland FAI** at vetting@fai.ie.

To view Frequently Asked Questions click [here](#).

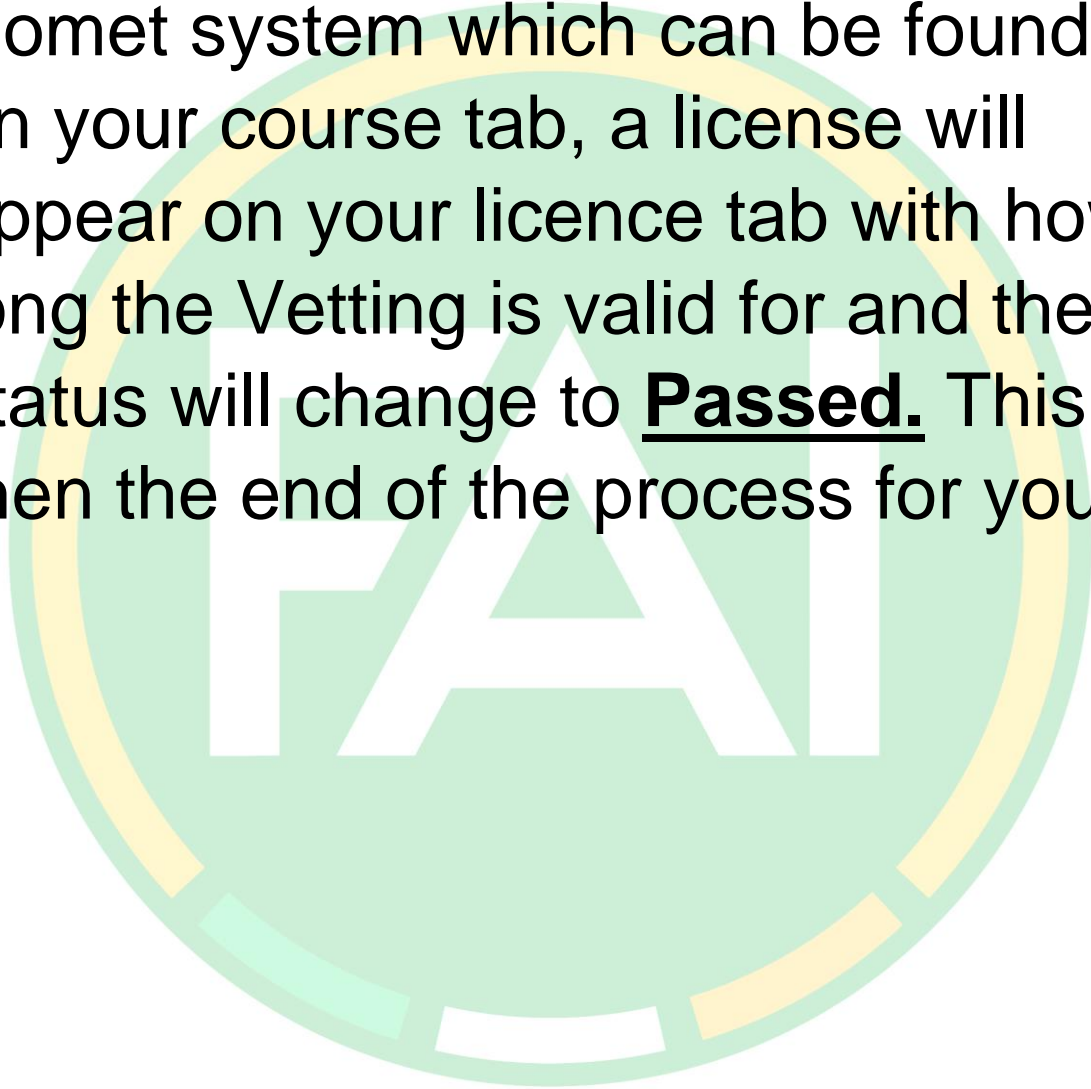
You can track the progress of your application here. [Click here to track your application.](#)

Regards

The National Vetting Bureau.



Step 8. If there are not convictions disclosed to the FAI, the FAI Child Welfare Team will issue your completion letter through the My Comet system which can be found on your course tab, a license will appear on your licence tab with how long the Vetting is valid for and the status will change to **Passed.** This then the end of the process for you.



Step 8.

[FAI COMET] - Your status at GV Application 2023 has been set to passed

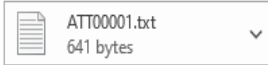


faiconnect@fai.ie

To Kirsten Pakes



If there are problems with how this message is displayed, click here to view it in a web browser.



CAUTION: This email originated from outside of FAI. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Kirsten,

You have successfully completed your participation at **Online Garda Vetting Application 2023** (FAI HQ, 31.12.2023 - 31.12.2023) and your status has been set to **passed**.

You can access your application and event details [HERE](#).

Kind Regards,
Football Association of Ireland

This message is automatically created by the system. Please, do not reply!



← Online Garda Vetting Application 2023

About

Status ACTIVE	Location FAI HQ
Organisation FAI	Date 31/12/2023
Event type Garda Vetting Licence	Duration 672 hours

Notes
The FAI aim to check applications within 3 weeks of submission, this can vary during peak demand times. Your application will be checked by the FAI, if forms are filled out correctly and documents uploaded score a minimum of 100 points, your details will be entered onto the National Vetting Bureau e-vetting system. You will then receive an e-mail from the National Vetting Bureau inviting you to complete the next stage of the process (this link expires after 30 days). *If there is an issue with your forms or documents, you will be notified of this by e-mail and will have to start the process again. Once you've accessed the link and completed this stage of the process, you will receive a tracking number which you can use to track the current status of your Garda vetting application. When the relevant checks have been completed, a Garda vetting disclosure will be returned to the FAI. The FAI will then follow the procedures outlined within section 10 of the FAI Child Welfare and Safeguarding policy. Please refer to this policy for further details. By proceeding to Apply for Garda Vetting using this portal you must agree with the below statement and confirm this within the application process; I have provided documentation to validate my ID as required and I consent to the making of this application and to the disclosure of info by the NVB to the Liaison Person pursuant to Section 13(4)(e) NVB (Children and Vulnerable Persons) Acts 2012-2016

Application

My application status PASSED	Application mode Just Apply (with Approval)
Application period 01/01/2023 - 31/12/2023	Survey label.application.surveyAnswersView


Pricing and products


No items for sale!


Step 8.


PASSED

Online Garda Vetting Application
2023

 FAI

 Garda Vetting Licence

 FAI HQ

 31/12/2023

[Continue →](#)

Kirsten Pakes (333556)

[Profile](#) [Documents](#) [Registrations](#) **[Licenses](#)** [Courses](#)

Licenses

Type	Reference No.	Date from	Date to	Notes	Status
Garda Vetting		10.05.2023	10.05.2026		ACTIVE

Step 8.

Kirsten Pakes (333556)


Profile Documents Registrations Licenses **Courses**

Courses

Name	Date	Status
Online Garda Vetting Application 2023	31/12/2023	PASSED

Football Association of Ireland
National Sports Campus,
Abbotstown, Dublin 15, D15 X8PD

E: info@fai.ie
T: +353 1 899 9500
W: www.fai.ie



Kirsten Pakes
FAI
Dublin
County Dublin
COMET ID: 333556

10.05.2023
Garda Ref: FAI001-20220531-00890 **Letter Expires: 10.05.2026**

Re: Garda Vetting Application: Football Association of Ireland




Dear Kirsten,
We refer to your Garda vetting application to the Football Association of Ireland ('the FAI'). Please be advised that your application has now been processed by the National Vetting Bureau which we have fully reviewed. Having considered all information, **your vetting application has been accepted**. Please note the Garda Vetting letter from the FAI is **not an approval letter to work with children**. Therefore, if an Affiliated Member takes on a person to work with children, **it is the responsibility of the Affiliated Member to ensure they are suitable**. Garda vetting is not a substitute for safe recruitment but provides another element in determining a person's suitability to work with children. The FAI recommends that Affiliated Members do not solely rely upon vetting checks but should also seek to determine an individual's suitability for a position through normal recruitment processes including interviews and reference checks.

In accordance with FAI Regulations and policies you must now present this letter to the person responsible for all child protection and welfare matters within the football body of which you are a member. Please note that your Garda vetting application is only applicable to football bodies directly affiliated to the FAI. Please be advised that on a random basis, members of the FAI may be re-vetted as we pursue our objectives to implement best practice in our work with and on behalf of children, young people and vulnerable persons. Furthermore, should there be any change in relation to your conviction status, we would ask you to contact the FAI without delay. Please note that a condition of your acceptance is that you adhere to all FAI policies and regulations in relation to child welfare and vulnerable persons.

Finally, the FAI would like to thank you for your valued contribution to the game and wish you well in the future. If you have any questions, please contact childwelfare@fai.ie.

Kirsten Pakes
FAI Authorised Signatories

1921 | FOOTBALL ASSOCIATION OF IRELAND
CUMANN PEILE NA hÉIREANN



Step 8.1. If a conviction has been disclosed to the FAI, your application will then go through a further review process. Full details can be found within the **Garda Vetting Section** of the FAI Child Welfare and Safeguarding policy.

<https://www.fai.ie/domestic/safeguarding/fai-child-welfare-policy>



Status Glossary:

Submitted: Application submitted through the My Comet system and awaiting review from the Child Welfare team.

Returned: Error with application, applicant will have received an email from FAIconnect@fai.ie detailing the error. Application need to be corrected and reapplied.

Confirmed: Application has been reviewed by the Child Welfare Team and processed on the National Vetting Bureau System. Applicant should then receive an email from the Bureau to the next part of the process.

Passed: The application has complete the process and the completion letter will be available to download on the applicants course tab on My Comet.

If you need any
assistance with
this process please
contact
childwelfare@fai.ie

The logo for Fai (Family and Infant Assessment) is a large, light green circle with a yellow border. Inside the circle, the letters 'FAI' are written in a large, white, stylized font. The 'F' and 'A' are connected at the top, and the 'I' is positioned to the right of the 'A'. The logo is centered behind the text.